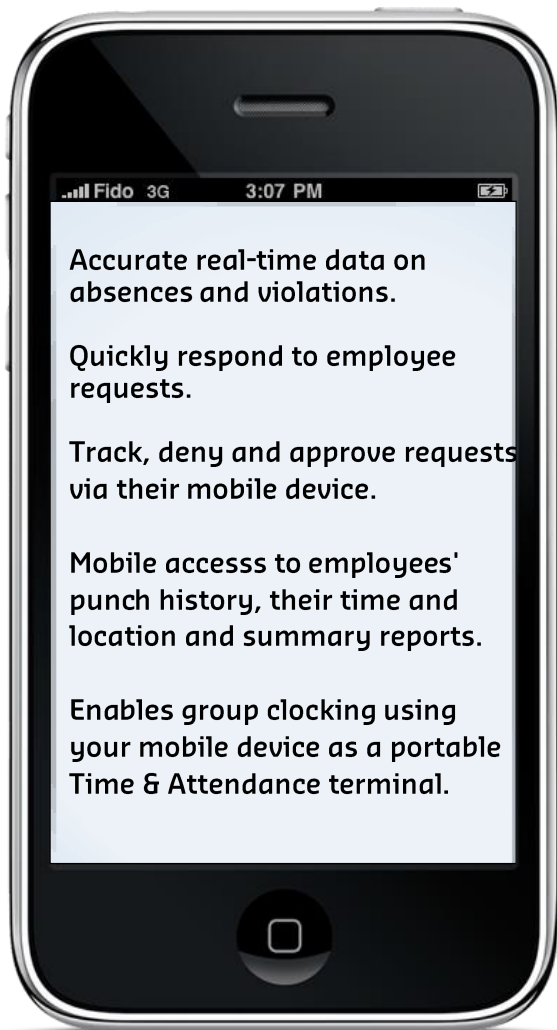


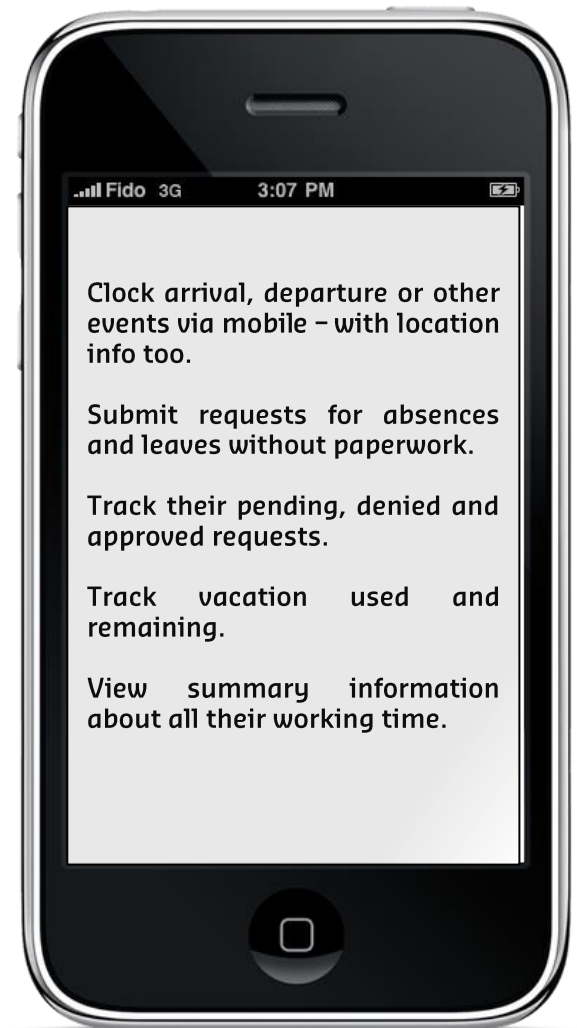
# SPICA MOBILE TIME

TIME&SPACE IN YOUR POCKET!

Managing time and attendance has just become even simpler – we are introducing new addition to Time&Space system - a mobile workforce management extension called Spica Mobile Time.



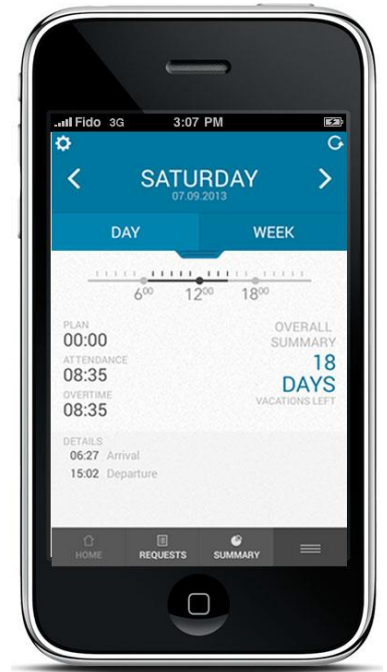
**MANAGERS HAVE A  
WINDOW ON THEIR STAFF -  
ANYTIME, ANYWHERE!**



**EMPLOYEES HAVE ACCURATE  
SELF-SERVICE -  
ANYTIME, ANYWHERE**

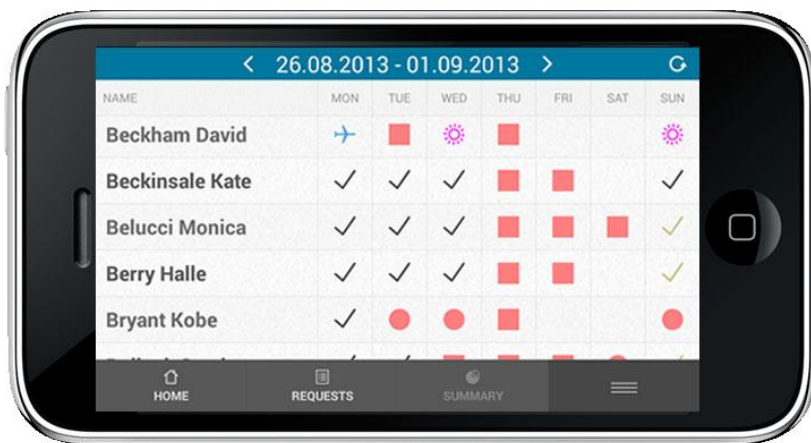
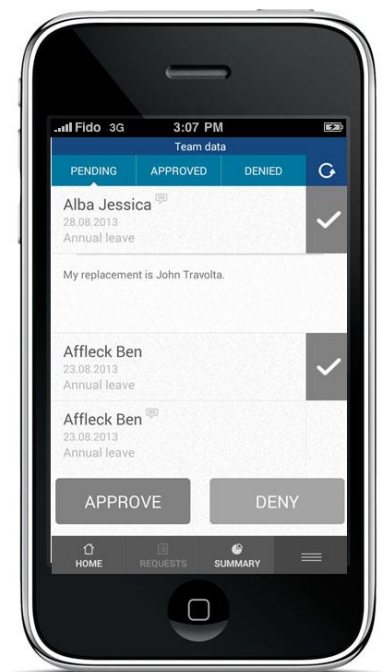
Spica Mobile Time is a smartphone app (Android, iOS) enabling Time&Space users to carry out the most crucial daily actions via their mobile device. It is very simple to enable existing Time&Space Web users to extend their capabilities to their mobile device. Actions that require immediate response are thus available at hand – anytime, anywhere.

You can even use Spica Mobile Time on more than one device – your mobile or your tablet, for example.



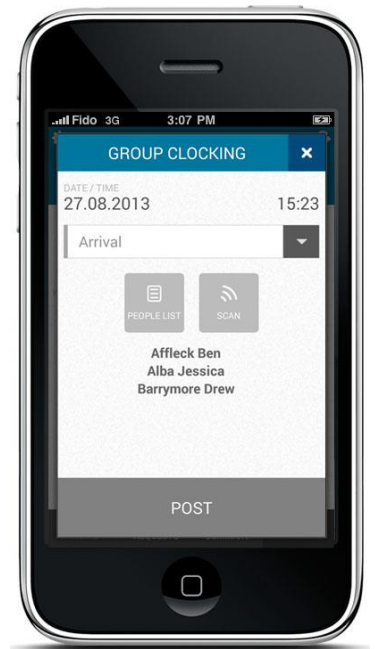
## GROUP USE FOR GROUP MANAGERS

Spica Mobile Time enables workforces to be managed on the go. Managers can access real-time data about who is present, who is absent, daily and weekly reports on the staff they are responsible for. Reviewing and responding to leave and other absence requests is much easier and more convenient using Spica Mobile Time. Managers have several reports available at hand; violations, visual weekly overview and even calculated data.



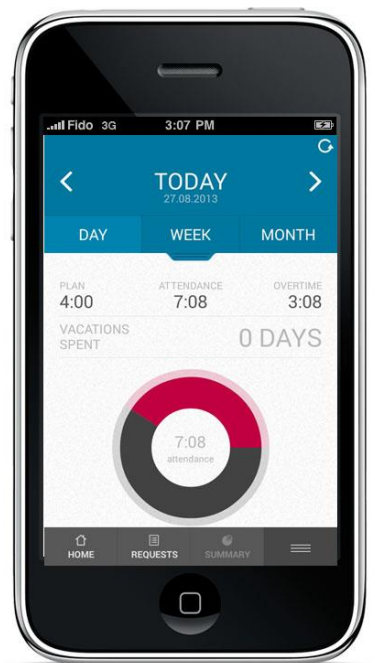
## YOUR MOBILE AS A CLOCKING TERMINAL

Where managers need their employees to clock-in and out away from fixed terminals, they can also do this easily using the Spica Mobile Time app. With either QR code scanning or RFID cards (ISO14443 - Mifare and NFC), Spica Mobile Time makes it quick and easy to clock groups of employees. Group managers simply select the appropriate event and scan the badges of those employees who are there on-site. Even if the phone cannot connect to the internet, the clockings can still be recorded – offline. When the phone reconnects, the clockings are too.



## PERSONAL USE FOR INDIVIDUAL USERS

Employees benefit from the Spica Mobile Time app by being able to access their personal time and attendance data anytime. They can review daily and weekly information, registration details, current daily balances and vacation quotas for selected dates. All information is displayed clearly, graphically and intuitively.



If you want them to, mobile users can also clock-in by selecting the appropriate event. Should the user be off-line at the time, the event is stored locally and synchronised when connectivity is available.

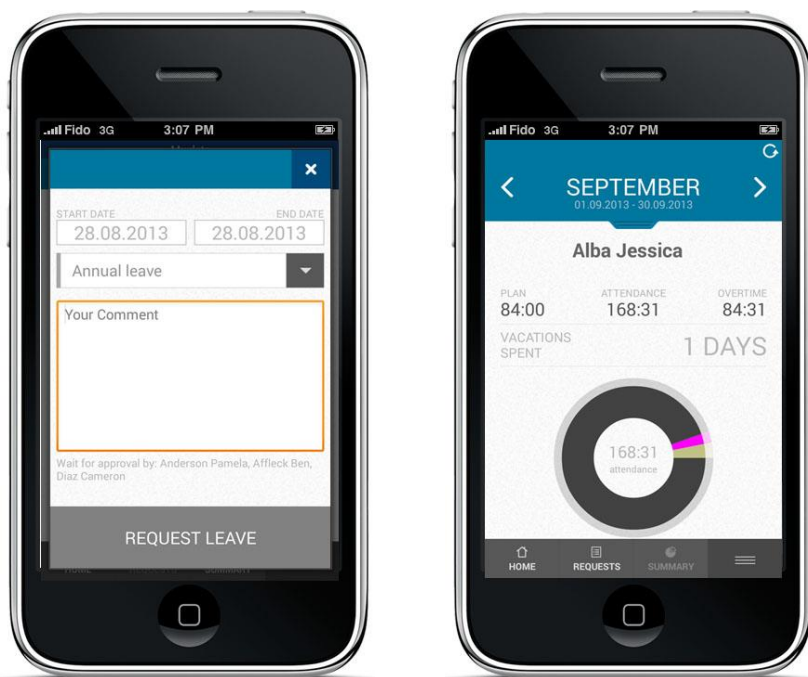
In addition, users can request a leave approval (whole-day absence) using their smart phone. The request is then forwarded to the direct superior responsible for the approval or denial. If approved the allowed absence is automatically inserted into Time&Space, removing the need for additional administration and making sure there is traceable log of all requests and approvals.

**SPICA MOBILE TIME**

**ANDROID AND iOS**

**AVAILABLE ANYTIME AND ANYWHERE**

**CAN BE USED ON MULTIPLE MOBILE DEVICES**



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All specifications are subject to change without prior notice.  
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\*Names used in screenshots are fictional.